

Things to do first:

- Notify appropriate health care providers or agencies such as hospice
- Contact the funeral home to make arrangements
 - Ask them to help get extra copies of the death certificate- 10 or more copies
- Notify the people listed as power of attorney and/or executor of the estate
- Identify who needs to be notified right away family, friends, employers, caretakers
- Arrange for care of minors or pets
- Make sure the home is secure if no one will be living there.
- Notify place of worship, if applicable.

Things to do the within the first two week:

- Contact the three credit bureaus (<u>Equifax</u>, <u>Experian</u> and <u>TransUnion</u>)
 o notify them of the death.
- Contact the Social Security Administration.
- Review/cancel their health insurance.
- Notify any life insurance companies and file a claim.
- Notify banks, credit card companies, mortgage companies, insurance companies and all other important bill-related companies.
- Notify your accountant.
- Notify all healthcare providers.
- If a veteran, notify Veterans Administration.
- Locate important documents.
- Cancel all subscriptions/homedelivery serives.



Things to do the within the first two months

- Begin to organize assests and distribute personal belongings.
- Retitle assets such as property, car.
- Meet with an attorney/estate planner to review estate.
- Prepare for probate of estate, if applicable.
- Meet with CPA and financial planner to prepare for filing taxes.

DO NOT MAKE HASTY DECISIONS THAT ARE NOT NECESSARY. LET SOME TIME PASS